

IEC of Hamilton – Privacy Policy

January 2022

The Industry-Education Council of Hamilton (IEC) respects your privacy and is committed to protecting your personal information. We comply with the Personal Information Protection and Electronic Documents Act (<u>PIPEDA</u>). IEC of Hamilton does not sell or share personal information or contact lists. All e-mail communications provide the option of automatically unsubscribing in accordance with Canada's Anti-Spam Legislation (CASL).

IEC of Hamilton collects and uses personal information for the following purposes:

- Enforcing or complying with federal, provincial or municipal acts, laws or by-laws including issuance of tax receipts
- Processing memberships or donations
- Registration for events
- Communication of information such as: special events, volunteer opportunities, promotional materials, newsletters
- Member or donor recognition

Personally identifiable information is not collected unless specifically submitted via a membership or donation form, email, or phone call. All information is kept confidential, subject to any Provincial or Federal requirements to disclose. All information is protected by IEC of Hamilton's physical, electronic and managerial security methods, which are reviewed regularly and updated as necessary.

Information you provide may be used to keep you informed of IEC of Hamilton programs, services, volunteer opportunities, events, workforce development or educational opportunities. If at any time you no longer wish to receive such information, please contact us experience@iechamilton.ca.

IEC of Hamilton's website may provide links to third party websites. These are provided for convenience only and you access them at your own risk. Even if a third party is associated with IEC of Hamilton through a business relationship or otherwise, IEC of Hamilton is not responsible for the privacy policies or practices or content of such third party websites.

If you have any questions or concerns, please contact Reece Morgan, Executive Director (Privacy Officer) <u>reece.morgan@iechamilton.ca</u>.

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